

Film Location Request Form



City or Town: _____

Please fill in as much information as possible to provide the community adequate data to better understand your request. If additional lines are needed please attach another sheet to this request form.

NOTE: This form does not grant authorization to film it is merely a request form to determine permits and additional approvals needed to film on location within the town or city. Specific permits will be determined by each department reviewing this request form and may trigger numerous permits under each department.

Please provide as much detailed information as possible that will help to determine your specific permit requirements. Providing as much information as possible will afford each municipality the information necessary to make a determination in a reasonable time frame. In some cases a meeting of multiple departments with your primary contact will be needed to discuss the request prior to any permits being issued. The information below is a few examples of what will be needed to determine approval of your filming project:

- Detailed maps of area requested for filming
- Will filming take place on Public property?
- Will traffic be interrupted on public streets?
- Will pedestrian traffic on sidewalks be interrupted?
- Will a tri-pod or dolly be used on sidewalks or streets?
- Wires or cables run across or over sidewalks?
- Will a generator be used on a sidewalk or street?
- Will public parking will be impacted.
- A weapon, authentic or replica being used and/or ammunition discharged, pyrotechnics, etc?
- Specific impacts to neighbors or environment related to your filming situation

Note: All inquiries remain confidential until required permits are filed.

F.A.M.E. can provide assistance for your location approvals, local vendor lists or film related needs. Contact 508-830-1620 or fax 508-8301621 or email us at info@plymouthchamber.com

Projection Title: _____

Production Company: _____

Producer: _____ Director: _____

Main Project Contact: _____ Cell: _____

Address: _____ City: _____ State: _____

Phone: _____ E-mail: _____

Site Location, (parcel or street): _____

Timeframe of Project: From _____ To _____ (Day/Month/Year)

Prep Days/Times: _____

Shoot Days/Times: _____

Number of Crew: _____ Cast: _____ Extras: _____ Total: _____

Number of Vehicles / Equipment: _____

Will you require street closings? _____

If so, include map and identify landmarks or nearest intersecting points needing closure:

Will you be building, wiring, or plumbing temporary or portable sets? Yes: ___ No ___

If Yes: Describe the nature of the construction:

Will you require the use of any public space or buildings? Yes ___ No ___ If yes please describe: _____

Signature of Applicant: _____ Title: _____

Date of Application: _____

City/Town Use Only

Departmental Information

- Building: Comments -

More information needed Meeting with applicant requested

- Planning & Development: Comments

More information needed Meeting with applicant requested

- Economic Development: Comments

More information needed Meeting with applicant requested

- DPW: Comments

More information needed Meeting with applicant requested

- Police: Comments

More information needed Meeting with applicant requested

- Fire: Comments

More information needed Meeting with applicant requested

- Town Manager: Comments

More information needed Meeting with applicant requested

- Approved
- Rejected

Conditions:

Signature _____ Title: _____